



## **Request No. 12/2021**

### **For refreshing the database of expert advisors in the fields of art in the professional committees and for the establishment of a database of advisors for artistic marketing and integration in the various fields of art**

1. The Ministry of Aliyah and Integration (hereinafter: "**the Ministry**"), through the Employment Division, hereby wishes to receive bids for the request for refreshing the existing database for expert advisors in the fields of art in the professional committees, as well as bids for a database of advisors for artistic marketing and integration in the various fields of art.
2. It should be clarified that these are two separate databases and a bid should be submitted separately for each database. The request shall specify the requirements in relation to each database. A bid may be submitted for both databases on behalf of the same bidder, but it shall not be possible to be included in both databases. Every advisor may only provide services within the framework of one database, and all as set out in detail in the request documents.
3. Corporations, registered partnerships and authorized traders which are duly registered in Israel and which comply with the conditions set out in detail in the request specification (hereinafter: "**the Bidder**") are eligible to submit bids in response to this request.
4. **The term of the engagement**  
The engagement between the Ministry and the service provider shall be in the format of a framework agreement in accordance with Provision 5(f) of the Mandatory Tenders Regulations, 5753-1993, and for a term of one year. The Ministry reserves the option of extending the term of the engagement for up to four

additional years, for a total an accumulative term of up to 5 years, subject to the approval of the Ministry's Tenders Committee and the Ministry's needs.

## 5. **Administration**

5.1 The request documents may be viewed on the Government website at the address [www.gov.il](http://www.gov.il) at the following link:

[https://www.gov.il/he/Departments/ministry\\_of\\_aliyah\\_and\\_integration](https://www.gov.il/he/Departments/ministry_of_aliyah_and_integration)

and on the Procurement Administration website at the following link:

[https://www.mr.gov.il/OfficesTenders/Pages/SearchOfficeTenders.aspx?publ  
ishid=7](https://www.mr.gov.il/OfficesTenders/Pages/SearchOfficeTenders.aspx?publ<br/>ishid=7)

Any party wishing to submit a bid shall download the request documents from the Procurement Administration website.

5.2 The coordinator for the employment of immigrant artists and athletes, Ms. Ronit Reuven, is the Ministry's representative in connection with this request. She may be contacted regarding any questions and obtaining clarifications via email only at the address [RONITRE@MOIA.GOV.IL](mailto:RONITRE@MOIA.GOV.IL), before 17.10.2021. The response to the questions shall be sent via email, before 21.10.2021.

5.3 Notices in the matter of the database shall be published on the Procurement Administration website. The Bidder should update itself regularly regarding the database proceeding on this website.

5.4 The bids for each database should be submitted in a closed and sealed envelope in duplicate, when at least one copy is an original. Each page in the original copy of the bid shall be signed with the signature and stamp of the Bidder's authorized signatories.

5.5 The bids should be submitted to the Ministry's tenders box, at the Ministry of Aliyah and Integration, 2 Kaplan St., HaKiryat, Jerusalem, in the following manner:

- (1) For a bid for the expert advisors in the fields of art in the professional committees database – the envelope should be marked in a prominent

manner **"the expert advisors in the fields of art in the professional committees database – the Ministry of Aliyah and Integration"**, without the Bidder's name or any other identifying particular.

- (2) For a bid for the advisors for artistic marketing and integration in the various fields of art database – the envelope should be marked in a prominent manner **"the artistic marketing and integration in the various fields of art database – the Ministry of Aliyah and Integration"**, without the Bidder's name or any other identifying particular.

5.6 No bid should be sent by mail or by any other method.

5.7 The bidders' attention is drawn to the fact that the entrance to the Ministry involves a security check.

**The latest date for submitting the bids is Thursday, 28.10.21, at 12:00.**  
**Any bid which is submitted after this date for any reason whatsoever shall not be accepted and shall not be discussed.**